

# Public Document Pack



**BARRY KEEL**  
Chief Executive  
Floor 1 - Civic Centre  
Plymouth  
PL1 2AA

[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)

Date 18/08/10 Telephone Enquiries 01752 304022 Fax 01752 304819  
Please ask for Helen Rickman, Democratic Support Officer e-mail [helen.rickman@plymouth.gov.uk](mailto:helen.rickman@plymouth.gov.uk)

## **GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL (REVIEWS)**

**DATE: THURSDAY 26 AUGUST 2010**  
**TIME: 4.00 PM**  
**PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC  
CENTRE)**

**Committee Members–**  
Councillors K Foster, Mrs Nelder, Nicholson and Wright

*Members are invited to attend the above meeting to consider the items of business overleaf.*

*Members and Officers are requested to sign the attendance list at the meeting.*

BARRY KEEL  
CHIEF EXECUTIVE

# **GROWTH AND PROSPERITY OVERVIEW AND SCRUTINY PANEL (REVIEWS)**

## **PART I (PUBLIC COMMITTEE)**

### **AGENDA**

#### **1. APOLOGIES**

To receive apologies for non-attendance submitted by Panel Members.

#### **2. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on this agenda.

#### **3. COMMUNITY EVENTS AND ROAD CLOSURE POLICY**

The Panel will be provided with information on Community Events and the Road Closure Policy.

3.1. Project initiation document for scrutiny item **(Pages 1 - 2)**

3.2. Types of events

3.3. Traffic order regulations

3.4. Costs involved

3.5. Principles of charging

#### **4. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) .... of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## **PART II (PRIVATE PANEL)**

### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil.

## Request for Scrutiny Work Programme Item

|   |  |  |
|---|--|--|
| 1 | <b>Title of Work Programme Item</b>              | <b>Review of Community Events and Road Closure Policy.</b>   |
| 2 | <b>Responsible Director (s)</b>                  | <b>Anthony Payne : Director for Development &amp; Regeneration</b>   |
| 3 | <b>Responsible Officer</b><br><br><b>Tel No.</b> | <b>Tom White : Head of Network Management, Transport &amp; Highways</b><br><br><b>01752 304256</b>   |
| 4 | <b>Relevant Cabinet Member(s)</b>                | <b><i>Cabinet Member for Transport</i></b>   |
| 5 | <b>Aim</b>                                       | <b>The scrutiny panel will review the departments costs in the delivery of events management with the proposed charging policies and make recommendations</b>  |
| 6 | <b>Objectives</b>                                | <p><b>Scrutiny members will gain a better understanding of;</b></p> <ul style="list-style-type: none"> <li>• <b>The Traffic Management Act 2004</b></li> <li>• <b>The new events management procedures</b></li> <li>• <b>Costs being incurred by the Council for the management of events eg Road traffic orders, licences etc</b></li> <li>• <b>Types of events eg community, charitable both small and large and associated traffic management requirements</b></li> <li>• <b>Police presence</b></li> <li>• <b>Benchmarking with other authorities</b></li> </ul> |
| 7 | <b>Benefits</b>                                  | <b>The review will benefit the Council and Plymouth residents by ensuring a fair and equitable approach</b>  |
| 8 | <b>Beneficiaries</b>                             | <b>Plymouth residents</b>  |

|    |  |  |  |                     |
|----|--|--|--|---------------------|
| 9  | Criteria for Choosing Topics   | Concerns expressed by small community event organisers   |  |                     |
| 10 | Scope  | Consider the financial impact of current or future subsidies<br>Criteria for charging ie type of event                   |  |                     |
| 11 | Exclusions   | This review excludes the Events Strategy which is being formulated in parallel to the Visitors Strategy                  |  |                     |
| 12 | Programme Dates  | First meeting to receive a presentation from PCC Officers ,<br>second meeting to make decision and may involve witnesses |  |                     |
|    | Timescales and Interdependences  | Milestones   | Target Date for Achievement              | Responsible Officer |
|    |  | Agree recommendations arising from scrutiny within 1 months of first meeting   | Growth & Prosperity OSP<br>18th Oct 2010 | Tom White           |
| 13 | Links to other projects or initiatives / plans                             | CIP 11 /CIP 12   |  |                     |
| 14 | Relevant Overview and Scrutiny Panel / Membership if Task and Finish Group | Growth & Prosperity  |  |                     |
| 15 | Lead Officer for Panel   | Gill Peele   |  |                     |
| 16 | Reporting arrangements   | To Overview and Scrutiny Management Board  |  |                     |
| 13 | Resources  | PCC staff resources  |  |                     |
| 14 | Budget implications  | Resources within existing budgets  |  |                     |
| 15 | Risk analysis  | n/a  |  |                     |
| 16 | Project Plan / Actions   | <i>Project plan to be prepared by Task and Finish Panel</i>  |  |                     |